



Republic of the Philippines
Department of Education
MIMAROPA Region
Schools Division of Marinduque

Department of Education
Division of Marinduque

**RECORDS SECTION
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Name: 000691

Signature: 

Date: JAN 27 2025

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Secondary School Heads
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: **CHANGE OF SCHEDULE OF THE TRAINING OF TEACHERS ON THE
MICROSOFT PRODUCTIVITY TOOLS FOR DEPED COMPUTERIZATION
PROGRAM ADOPTION (ELC PACKAGE RECIPIENTS)**

DATE: January 23, 2025

Due to the conduct of PISA 2025 Main Survey National Orientation and Training for Field Testing Personnel on February 5-8, 2025 to be attended by the Information Technology Officer, this Office informs the field of the change of schedule in the start of the Division Training of Teachers on the Microsoft Productivity Tools for DepEd Computerization Program Adoption per Division Memorandum No. 104, s. 2024 from February 7-8, 2025 to February 14-15, 2025 and its end from February 14-15, 2025 to February 21-22, 2025.

All other provisions contained in the aforementioned Memorandum remain.

Immediate dissemination of this Memorandum is highly desired.

/OSDS-ICTU



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